

**PRE-BID MEETING MINUTES ON ENTERPRISE RESOURCE PLANNING IN THE CHAMBER OF EXECUTIVE**

**ENGINEER (W-II), P&ED, NEW CAPITAL COMPLEX, AIZAWL.**

*Attendees: Attached Separately*

A pre-bid meeting on ERP under IPDS was held at the office chamber of the Superintending Engineer (W-II) on 16<sup>th</sup> September, 2019 at 13:30 hrs.

The following queries were discussed and responded accordingly.

Sl.No	Page No.	Clause No.	Title of the Clause	Description of the Clauses as per Tender Document	Amendment requested	Reasons for requesting the amendment	Justification/ Comment
1	18	12.3	Maintenance	PED shall enter into a Maintenance Contract with the Supplier for the implemented system for a period of 2 years after warranty period of one year. The Supplier shall submit complete details of Maintenance Contract services offered.	Please confirm that we have to quote the licenses for 3 years from the date of Go Live for total quantity mentioned in the price bid.	If the Infrastructure is on Cloud, the quote prices by the OEM is not negotiable to the licenses increased or decreased during the period of award or throughout project and maintenance period. Hence we have quoted for the licenses asked in the Price bid.	No Change in this Clause, stands firm
2	26	18.1	Eligibility Criteria for Bidder (Individual firm /Company) Technical capabilities  CMM/ CMMI	Self-certification from Authorized Signatory of Bidder.	Copy of a valid CMMi certificate self-attested by the Authorized Signatory of Bidder	As stated above, it is a continuous process improvement and appraisal results expire after a period of three years. The CMMI Institute urges customers to request a copy of an Appraisal Disclosure Statement (ADS) when evaluating software implementation partner/development companies. Hence we request you to consider valid certificate.	Accepted
3	27	18.1	Eligibility Criteria for Bidder (Individual firm/Company) Technical capabilities  7. Product Partnership	Bidder should have an active existing authorized partnership with the offered ERP product as on date of submission of the bid (Minimum Gold Level Partnership)	Bidder should enclose the Authorization letter from the proposed ERP OEM to participate in the tender.	As per IPDS guidelines, OEM Authorization is enough to participate in the ERP tender and also it will help customer to receive more bids from the authorized bidders.	Accepted. (Minimum Gold Level Partnership) requirement is removed.
4	33 & 34	28.1	Techno - Commercial Bid	inclusion	Technical Bid shall consist of: This part of the bid shall include: If the technical bid doesn't consist of all the above details, then the bid will be technically rejected.	to evaluate quality cum cost criteria	Preference will be given to Bidders who have all the documents, by awarding them more points.
5	35	31	Bid Security (EMD)	Clarification	We request you to kindly confirm whether EMD Exemption is allowed for MSME Registered vendors, since we are registered with MSME and got UAN Number also. Please Confirm.		Accepted. EMD is exempted for MSME registered vendors. MSME certificate must be enclosed instead of EMD

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6	40	45	PAYMENT TERMS a. Contract Price	If rates of Taxes are increased or decreased/ a new Tax is introduced/ an existing Tax is abolished / or any change in interpretation or application of any Tax occurs in the course of the performance of the Contract, an equitable adjustment of the Contract price shall be made to fully take into account any such change. In case the above situation arises and it causes the payable amount to be more than the original LOA amount, the unit prices of materials should be adjusted so that the original LOA is not exceeded.	Kindly consider the differences in the account of department either decrease or increase in the taxes	Unit prices are cleared by the respective OEM and will be in US Dollars. We have included the taxes and all levies as per Govt. of India norms. Hence we wouldn't get any discount on unit price at the time of changes in the Taxes. At the same time we won't get any benefit in the tax amount that will be transferred to the State and central government only.	No Change in this Clause, stands firm
7	45	48	BID FORMS A. COMMERCIAL BID FORMS a. DECLARATION BY THE BIDDER	This offer shall remain valid for acceptance for 3 months from the proposed date of opening of the Technical Bid. In exceptional circumstances, the Department may solicit the consent of the bidder to an extension of the period of validity of the offer.	Kindly clarify that the Bid validity period. We request you to change it as 60 days instead of 3 months.	As mentioned in page number 36, Clause.32, the bid shall remain valid for a period of 60 (Sixty) days from the date of submission of bid. The same condition is mentioned in the Bid Data Sheet. Hence kindly consider it. Also OEM's are providing only 60 days as the procurement of licenses are on the cloud.	Accepted. Bid validity period is 60 days.
8	51		b. PRICE BID	Clarification	Kindly change the price bid as enclosed.	The proposed price bid will be help all the bidders to understand the requirement and commercials clearly and quoted accordingly. Which will help the evaluation team to evaluate it in a better way to come up with accurate comparative statement.	Accepted. New price bid format is enclosed. The GST percentage has to be indicated in the price bid.


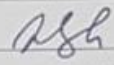
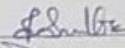

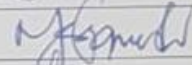
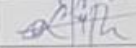
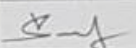

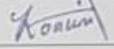
Sd/-  
 Superintending Engineer  
 Works-II Branch  
 O/o Engineer-in-Chief  
 Power & Electricity Dept.,  
 Mizoram

**PRICE BID FORMAT (to be used)**

Price Bid								
S.No.	Item Description	Qty.	Unit	Basic unit rate (INR)	GST Amount	Total Amt. without tax	Total Amt. with tax	
<b>I. ERP application licenses</b>								
1	Financials Licenses	80	Nos		-	-	-	
2	Project Financials Licenses							
3	Inventory Management Licenses							
4	Purchasing Licenses							
5	Self Service Procurement	100	Nos		-	-	-	
6	Human Capital Management Base license	1600	Nos		-	-	-	
7	Human Resources Help Desk	1600	Nos		-	-	-	
<b>II. ERP Application Annual Technical Support (ATS) Cost</b>								
1	Annual Technical Support cost for Implementation period	1	LS		-	-	-	
2	Annual Technical Support cost for 3 years from Go Live	1	LS		-	-	-	
<b>III. IT Infrastructure (Cloud / On Premises) Cost</b>								
1	Development, Testing & Production Platform (Cloud/ On Premises) to host the ERP Application during the implementation phase and Support phase (3 Years from Go Live)	1	LS		-	-	-	
<b>IV. Implementation</b>								
1	Requirement Study, AS-IS Process Mapping, Business Blueprinting and Implementation of ERP Solution with 3 Years Tech Support after Go Live	1	LS		-	-	-	
<b>Grand Total</b>						-	-	
<b>Optional</b>								
S.No.	Item Description	Qty.	Unit	Basic unit rate (INR)	GST Amount	Total Amt. without tax	Total Amt. with tax	
<b>V. Addnl Licenses</b>								
1	Price for additional single/10/25 /50 user licenses	1	Nos					
		10	Nos					
		25	Nos					
		50	Nos					
* GST percent has to be indicated in the Bid price Column								

**ERP PRE-BID MEETING IN THE OFFICE CHAMBER OF  
SUPERINTENDING ENGINEER (DESIGN), OFFICE OF ENGINEER-  
IN-CHIEF, P&ED ON 16.09.2019**

**ATTENDANCE SHEET**

S/N	NAME	FIRM NAME/DESIGNATION	SIGNATURE
1	JH. LAITHANGLIANA	SE, P&E	
2	AMOS H GDBERG	SA, Interlace India Pvt Ltd	
3	SELVAKOMAR J	SE, Interlace India Pvt Ltd	
4	Subbendra Patra	Yogik technology	
5	M. SELVAGANESH	INTERLACE INDIA PVT LTD.	
6	H. LALNUNFOCA	SE, P&E	
7	SAMUEL LALNUNPUA	P.M.A	
8	LALDINGLIANA (9436151594)	TRADE CENTRE	
9	ZONUNSANGLI	TRADE CENTRE	
10			
11			
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